Job Title

Producer, News

Education

Bachelor's Degree

Career Level

Experienced (Non-Manager)

Location

Nexstar - WVNS - Ghent, WV 25841 US (Primary)

Category

News

Job Type

Full-time

Job Description

Job Title: News Producer

Education: Bachelor’s Degree

Career Level: Entry/Experienced

Category: News

Job Type: Full Time

Location: WVNS-TV Beckley (Ghent) WV

Job Description:

Position Summary:

The News Producer produces daily newscast items, decides the order in which stories will be told, writes teases and other contest, times news programs, edits video and posts video and stories to the website.

Essential Duties and Responsibilities:

* Produces newscasts for broadcast across all platforms.
* Writes and orders news stories
* Approves scripts
* Balances news and feature content to create compelling broadcasts
* Edits video
* Writes stories for the website and other e-Media platforms
* Interacts with viewers and users on social media sites
* Performs other duties as assigned

Requirements and Skills:

* Bachelor’s degree in Journalism, or a related field, or an equivalent combination of education and work related experience
* Fluency in English
* Excellent communication skills, both oral and written
* Experience in news operations
* Proficiency with computers, telephones, copiers, scanners, fax machines and other office equipment
* Ability to meet deadlines, prioritize assignments and handle multiple tasks simultaneously
* Flexibility to work any shift

Physical Demands and Work Environment:

          The News Producer must be able to stand, sit, conduct telephone conversations, use electronic mail, write letters and memos, conduct face-to-face discussions with individuals or groups, make decisions without supervision, make decisions that impact the results of co-workers, work in close proximity to others, work outdoors in all weather conditions, and work indoors in environmentally controlled conditions.   In addition, the News Producer must be able to life, set up and operate equipment weighing up to 25 pounds, and be able to handle, control or feel objects, tools or controls.  Repetitive movements are required.   Work may be conducted in extremely bright or inadequate lighting conditions.

Contact:

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